

# School Council Quick Check-up

Date: \_\_\_\_\_ School Board: \_\_\_\_\_

School: \_\_\_\_\_ City/town: \_\_\_\_\_

**Answer the following questions to get a general idea of how effectively your school council is functioning.**

<i>For each of the following statements circle the number in the column that best describes your school council and its operation.</i>		<i>At this school, the following statements are _____ accurate</i>		
<i>Statement</i>		<i>Completely</i>	<i>Somewhat</i>	<i>Not</i>
1)	The School Council is <b>functioning</b> as evidenced by minutes of meetings during the current and previous school years; meetings which have a quorum are taking place at least six times per school year.	10	4	0
2)	<b>New School Council members are trained</b> on their roles and responsibilities and on guidelines for effective School Council functioning.	10	4	0
3)	<b>Minutes are recorded</b> of each School Council meeting and are readily available to any member of the school community. The <b>minutes are complete</b> , i.e. each School Council member feels that all items brought forward at School Council meetings have been recorded.	10	4	0
4)	The School Council has participated in the development of, and is working in support of, the <b>School's Annual Improvement Plan</b> . This plan, which is known by School Council members, has a strong emphasis on <b>student achievement</b> as measured by provincial testing.	10	4	0
5)	The <b>performance indicator measurements</b> in the School's Improvement Plan are <b>being reviewed</b> regularly by the School Council with an appropriate <b>bias towards student learning</b> .	10	4	0
6)	<b>School performance against defined performance indicators</b> , including student academic achievement, have been <b>communicated</b> regularly to parents and the school board by the School Council.	10	4	0
7)	<b>Disciplinary</b> and <b>safety</b> -related incidents are being categorized, quantified and reported to and reviewed by the School Council regularly.	10	4	0
8)	The <b>degree of parental involvement</b> (e.g. attendance at parent-teacher interviews) is being quantified and tracked and the School Council's standing agenda includes actions aimed at <b>increasing parental involvement</b> in school activities.	10	4	0
Total score (sum of the circled numbers – maximum 80):				

## Interpretation of Self-Audit Result (out of 80):

Score	Interpretation
Less than 12	Council essentially not functioning
12 – 24	Council functioning, but is not effective in improving the school environment or student learning
25 – 39	Council functioning and marginally effective
40 – 59	Council functioning well and is fairly effective
More than 59	Council functioning very well and is very effective